

# **Elms Elementary School PTN**

**September 18, 2024**

## **General Meeting**

1. Meeting was called to order by Co-President Stephanie Falzarano. Introductions were made by each Board member: Stephanie Falzarano, Julie Nyman, Danielle MacKrell, Lorena Macalincag, Nikki Wiese, Kerri Ann Scott, Ashley Acevedo, Jennifer Herkert and Carrie Bassano. Attendees were welcomed and asked to introduce themselves.
2. Reports:
  - a. Treasurer- presented by Nikki Wiese, General Account - \$32,772.87, Gaming Account - \$67,909.42. Budget for this year still to be voted on later in meeting.
  - b. Corresponding Secretary- presented by Jennifer Herkert; Many ways to find information on upcoming events between physical copies of the newsletter, being emailed out, sent in Remind, etc. Links and QR codes to be included in all for easy access to Events, fundraisers, etc. Thank you card from Ms. Brenner for "Trail Mix" Teacher Appreciation.
  - c. Principal- presented by Mr. Burgos; Welcomed everyone and introduced himself. Announced new Vice Principal, Mrs. Renee Pagano-Hein, previously Principal of Johnson Elementary School, has a wealth of experience and excited to have as a strong partner here at ELMS. Spoke on the following items:
    - i. Character Initiative Program, recognition for citizenship- Tiger Leader of the Month, a thanks for showing kindness
    - ii. Every Month having a Theme-things to celebrate that make up the fabric of our school.
    - iii. State mandates 3 safety drills conducted each month, so far have already conducted an evacuation drill and fire drill.
    - iv. PTN Grants are underway- teachers apply for class assistance, money to offer before and after school clubs, etc.
    - v. Back To School Night 9/24 Pre-K: 5:30, K-2: 7pm; 9/25 3-5: 7pm
    - vi. New ELA curriculum- English Language Arts; teachers working to familiarize themselves, typically takes 2-3 years to be fully proficient, but feedback thus far positive
    - vii. Thank You to the PTN for support in providing supplies especially with the current budget concerns for this year
  - d. Teacher Liaison- no report
3. Voting Items:
  - a. Budget-(attached) Motion made by Danielle MacKrell, 2<sup>nd</sup> by Joanne Schiavone, all in favor, none opposed; Approved
  - b. June 2024 minutes not located, therefore no vote

#### 4. PTN Updates/Committee Reports

- a. Stay Informed! Please join the ELMS Facebook page (so we can share pictures!), visit the ELMS PTN Website that can be found by way of the ELMS school webpage, and sign up for text reminders (text@elms35 to 81010)
- b. Membership Drive currently underway. Cost is \$15 per family, which grants 2 votes on any voting matters. Can join online, send in paper form, and options will be available on BTSN
- c. ByLaws revised by the Board over the summer; link available on website, few hard copies available today, as well as on request. Any questions please reach out to any members of the Board, revisions will be voted on at the October PTN Meeting.
- d. Summer Reading Logs are due 9/20, as soon as all received ice pops will be provided for all participants on an upcoming Friday TBD
- e. Cicconi Farms Fundraiser 9/28-10/28. Must bring flyer in order for ELMS to receive 10% back on sales
- f. Gertrude Hawk-catalogs will go home shortly, orders are due 11/4, and will ship the week of 12/2. Looking for someone to take over. Duties include collecting forms, check the math/money, submit orders; be here for arrival and distribution, fundraiser done twice a year, Fall & Spring. Anyone interested please see Julie Nyman
- g. Winter Wonderland Catalog Sale- will be arriving shortly, sale will run for 2 weeks, updated information to follow
- h. Book Fair- 10/21-10/25, will also be open for Family Night during Trunk or Treat 10/24 6-8pm. Looking for volunteers to help during Trunk or Treat, as well as anyone interested in becoming a co-chair.
- i. Back to School Grams currently on sale, order due 9/20. One option will be available for purchase at BTSN if you miss the deadline. New for this year, all the grams will be placed in the classrooms eliminating the need for parents to pick up on their way in.
- j. Smencils/Crayons fundraisers currently running, orders due 9/23
- k. Fall Festival 9/23 at Bullock Farms. \$15 per person attending-includes private use of the facilities, hayride, pumpkin, as well as their various activities: Corn Maze, Straw Mountain, etc. Volunteers needed and donations of baked goods for bake sale. Will have 12 Interact Volunteers from JMHS; Wholly Bowls truck will be there with food available to purchase.
- l. Monster Dash Fun Run- 10/11 5-6:30pm. Multiple packages available, every participant will receive a medal. Multiple Race lengths- 400yd, 1mile, 2 mile. Registration due by 9/27 to ensure ordering of shirts/socks; late registration accepted but only medal available.
- m. Pumpkin Decorating-start bringing in 10/21, last day to bring in 10/29 by 10am. Judging to take place 10/29, 1 winner per grade, pumpkins to go home 10/30. Please make sure pumpkin is a size your child can carry. Winners receive \$5 Carvel/Cinnabon Gift Card

n. Volunteers Needed:

- i. 2<sup>nd</sup> & 4<sup>th</sup> grade Yearbook Photographers-contact Nikki Wiese
- ii. Book Fair Co-Chair-contact Carrie Bassano
- iii. Orientation Co-Chair
- iv. Plant Sale Co-Chair
- v. Spiritwear
- vi. Display My Art
- vii. Gertrude Hawk
- viii. Food Pantry

5. Open Floor- no questions or concerns. Always looking for new ideas, please feel free to talk to any Board members

6. Adjournment- motion made by Kristen Wienbarg, 2<sup>nd</sup> by Angelika Hernandez, all in favor, Meeting Adjourned.

7. UpComing Dates:

- a. 9/19- Trading Post
- b. 9/20- Crazy Sock Day
- c. 9/23- Fall Festival @ Bullock Farms
- d. 9/24 & 9/25- BTSN
- e. 10/11- Monster Dash Fun Run
- f. 10/16- PTN Meeting 9:30am
- g. 10/17- Trading Post
- h. 10/21-10/25- Book Fair
- i. 10/24-Trunk or Treat

General Account Proposed Budget				
Income Item	Forecast	Actual	Profit/Loss	Notes
Trading Post	\$4,000.00			
Book Fair	\$4,000.00			
Penny Wars	\$1,500.00			
PTN Memberships	\$2,000.00			
Holiday Shop	\$1,000.00			
Gertrude Hawk	\$4,000.00			
Monster Dash	\$500.00			
Restaurant/Site Nights (Sundae/Cookie Kits, Paint Night)	\$500.00			
Art to Remember	\$100.00			
Plant Sale + Cicconi Farms Fundraiser	\$2,500.00			
Merchandise	\$1,000.00			
Spring Portraits	\$1,000.00			
Yearbooks	\$2,000.00			
Candygrams (Back to School, Birthday, Holiday, Valentine's Day)	\$2,000.00			
Daddy Daughter Dance	\$1,000.00			
Mother/Son Night	\$500.00			
Clothes Drive	\$400.00			
Blue Claws Night	\$500.00			
Misc. Fundraisers				
<b>Net</b>	<b>\$28,500.00</b>			
Expense Item	Budget	Actual Cost	Profit/Loss	
Pollinator Garden	\$1,000.00			
Pre-K, Kindergarten Orientation/ESL Parent Meet/Greet	\$600.00			
Administrative (School)	\$750.00			
Fall Festival	\$500.00			
Trunk or Treat	\$1,000.00			
Winter Fest	\$1,000.00			
Candy Bingo	\$1,000.00			
5th Grade Moving Up	\$750.00			
5th Grade Other	\$2,000.00			
5th Grade Celebration	\$5,000.00			
Classroom Support	\$10,500.00			
Student Planners/Folders	\$1,500.00			
Teacher Appreciation Week + Hospitality	\$5,000.00			
Misc.	\$2,500.00			
Scholarship Fund	\$1,000.00			
T-Shirts for Students	\$5,000.00			
School Gift	\$4,000.00			
Carnival	\$1,000.00			
<b>Total Expense compared to projected Expenses</b>	<b>\$43,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net</b>				
<b>Final Results</b>				